

**Pegasus Project  
Annual Meeting Agenda  
May 19, 2007**

1. Approval of Last Meeting Minutes
2. Approval of Brochure
3. Financials for 2006-2007
4. Update on Helicopter & Airport
5. Fundraising
6. Grant Writing Proposal
7. Other Business

**PEGASUS PROJECT ANNUAL MEETING MINUTES**

**MINUTES OF THE ANNUAL MEETING  
OF  
THE PEGASUS PROJECT  
A CALIFORNIA NONPROFIT CORPORATION**

**An annual meeting of the Pegasus Project was held May 19, 2007 at six o'clock P.M. at 2784 Westville Trail, Cool, California for the purpose of annual business [and of transacting all proper business of the corporation].**

**The meeting was called by Lance Bartczak, President. ~~There were~~ present, representing a quorum of the board membership:**

**Name**

**Terri Potter**

**Tim Palmer**

**Kamal Khaira**

**Rene Domingo**

**Marie Bartczak**

**Lance Bartczak**

**and there were absent:**

**Dick Van Slyke**

**Kathy Van Slyke**

**Ken Meyers**

Lance Bartczak acted as chairperson, and Marie Bartczak, acted as secretary of the meeting.

I. The minutes of the first meeting of the Board of Directors, held on February 24, 2006, were read and approved.

II. The 2006-2007 budget was reviewed and approved. Further discussion of a more formal budget was suggested by members as the budget increases. It was noted that a

nonprofit should create a formal budget when funds raised is over \$25,000.00.

III. Presentation of the brochure used to market Pegasus Project was made. Upon motions duly made and seconded, it was unanimously resolved that the brochure be approved for marketing. Chairman Bartczak explained that there would be a target of 12-20 brochures handed out or mailed a month.

IV. Chairman Bartczak updated board members on the website design. Members reviewed and approved the presented web design. He stated it would be up and running in three to four weeks.

V. Chairman Bartczak updated board members on the search for a helicopter and airport storage. He shared that Jerry Mullins, Auburn Municipal Airport Manager, confirmed that he will donate a helipad and small office. Pegasus Project would have to pay a small fee of \$50.00 a year. Chairman Bartczak stated that a thank you letter would go be mailed out immediately. Chairman Bartczak also discussed the search for a company or individual to donate a helicopter. Letters continue to go out to different helicopter companies requesting a donation for a helicopter.

VI. The board next took up the matter of fundraising. Boardmember Kamal Khaira suggested seeking out a grant writer to apply for funds. She also shared that there are bidder conferences to attend where one may get a better understanding of what needs to be accomplished to secure a grant. She will forward the information to Chairperson Bartczak via e-mail. Discussion also took place regarding how to find a grant writer. Suggestions were made that the grant writer could be paid by commission depending on the size of the grant or by compensation that could be written into the grant. A Wine and Cheese Event as a fundraiser was explored by board members. Further fundraising events were brainstormed.

VII. Boardmember Kamal Khaira recommended that a Strategic Plan be created to include long and short term goals and objectives for the 2006-2007 fiscal year. She educated the board on the types of goals that would be contained in the plan. They would include but not be limited to such items as fundraising, number of helicopter rides completed, number of school-age children educated, and marketing. Chairman Bartczak stated he would start working on the strategic plan in the near future.

There being no further business to come before the meeting, it was adjourned on motion duly made and carried.